

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
SEPTEMBER 23 – 27, 2019**

MONDAY, SEPTEMBER 23, 2019

- | | | |
|----------|---|--|
| *3:30 pm | Housing Authority | Room 604, City Hall
100 N. Jefferson Street |
| *6:00 pm | Land Conservation Subcommittee – Note Location | Pittsfield Town Hall
3041 Kunesh North Road |
| *6:15 pm | Planning, Development & Transportation Cmte – Note Location | Pittsfield Town Hall
3041 Kunesh North Road |

TUESDAY, SEPTEMBER 24, 2019

- | | | |
|-----------|---|--|
| *10:00 am | Public Safety Communications Advisory Board | 2 nd Floor, Brown County Public Safety
3028 Curry Lane |
|-----------|---|--|

WEDNESDAY, SEPTEMBER 25, 2019

- | | | |
|----------|--------------------------|---|
| *6:00 pm | Human Services Committee | Room 200, Northern Building
305 E. Walnut Street |
|----------|--------------------------|---|

THURSDAY, SEPTEMBER 26, 2019

- | | | |
|----------|---|---|
| *8:30 am | Aging & Disability Resource Center Board of Directors | ADRC
300 S. Adams Street |
| *5:30 pm | Education & Recreation Committee | Room 200, Northern Building
305 E. Walnut Street |

FRIDAY, SEPTEMBER 27, 2019

(No Meetings)

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, September 23, 2019, 3:30 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

MEMBERS: Corday Goddard – Chair, Tom Diedrick – Vice Chair, Ann Hartman, Sup. Andy Nicholson and John Fenner

APPROVAL OF MINUTES:

1. Approval of the minutes from the August 19, 2019, meeting of the Brown County Housing Authority.

COMMUNICATIONS:

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
 - G. VASH Reports (new VASH and active VASH)
 - H. Langan Investigations Criminal Background Screening and Fraud Investigations

OLD BUSINESS:

NEW BUSINESS:

3. Report on Public Hearings from September 4th, 2019 and September 16th, 2019 with opportunity for public comment regarding the Brown County Housing Authority FY 2020 Five Year Agency Plan.
4. Consideration with possible action on approval of Brown County Housing Authority FY 2020 Five Year Agency Plan.
5. Consideration with possible action on approval of 2018 Fiscal Year End Audit Report.

BILLS AND FINANCIAL REPORT:

6. Consideration with possible action on acceptance of BCHA bills.
7. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

8. Housing Administrators Report
9. Executive Directors Report
10. Date of next meeting: October 21, 2019.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

LAND CONSERVATION SUBCOMMITTEE
Norbert Dantine, Chair; Dave Kaster, Vice Chair
Steve Deslauriers, Bernie Erickson, Alex Tran
Citizen Rep: Stan Kaczmarek

LAND CONSERVATION SUBCOMMITTEE

Monday, September 23, 2019

Tour @ 4:00 PM

Meeting to Follow at 6:00 PM

Pittsfield Town Hall

3041 Kunesh North Rd., Pulaski, WI 54162

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

**** NOTE LOCATION ****

**TOUR - Leave Pittsfield Town Hall @ 4 pm for tour of the Stan Kaczmarek farm
highlighting conservation efforts and viewing of the NRCS rainfall simulator.
Return to Pittsfield Town Hall @ 5:30pm, Tour NEW Community Center**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 26, 2019.

Comments from the Public

Land Conservation Department

1. Budget Status Financial Report for August 2019 – Unaudited.
2. Directors Report
 - a. An Ordinance to Amend Chapter 26 of the Brown County Code of Ordinances (Animal Waste Management) - Request for approval and forward to PD&T.
 - b. Intent to Award Documentation for East Brown Road Pike Spawning Wetland. Riverview Construction.

Other

3. Such Other Matters as Authorized by Law.
4. Adjourn.

Norb Dantine, Jr., Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

PLAN, DEV. & TRANS. COMMITTEE
Bernie Erickson, Chair; Dave Kaster, Vice Chair
Norbert Dantine, Steve Deslauriers, Alex Tran

**PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE**
Monday, September 23, 2019
Approx. 6:15 PM (Or to follow Land Con)
Pittsfield Town Hall
3041 Kunesh North Rd., Pulaski, WI 54162

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

**** NOTE LOCATION ****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 26, 2018.
- IV. Discussion re: Date, Time and Location of Budget Meeting.

Comments from the Public

Consent Agenda

1. Harbor Commission Minutes (July 29, 2019).
2. Solid Waste Board Minutes (July 29, 2019).
3. Airport – Budget Status Financial Report for August 2019 – Unaudited.
4. Planning – Budget Status Financial Report for July 2019 – Unaudited.
5. Property Listing – Budget Status Financial Report for July 2019 – Unaudited.
6. Zoning – Budget Status Financial Report for July 2019 – Unaudited.
7. Register of Deeds - Budget Status Financial Report August 2019 – Unaudited.
8. UW-Extension – Budget Status Financial Report for July 2019 – Unaudited.

Resolutions & Ordinances

9. An Ordinance to Amend Chapter 26 of the Brown County Code of Ordinances (Animal Waste Management).

Communications

10. Request to and Response from Town of Wrightstown regarding Digester Communication from Supervisors Deslauriers and Van Dyck. *Held for one month.*
11. Communication from Supervisor Van Dyck re: Request an explanation as to why it was necessary to remove and replace 12 different sections of the newly paved Highway PP, in a 1.8 mile section from Highway W to Lasee Road. *Referred from September County Board.*

12. Communication from Supervisor Deslauriers re: As the legislative and policy making body of Brown County, that the County Board take a policy position, through resolution, on the recommended criteria for installation and removal of transverse rumble strips. *Referred from September County Board. **Although presented on this agenda, the intention of the Chair is to hold this item until the October meeting so Corporation Counsel can attend.*
13. Communication from Supervisor Tran re: To look at working hours of janitorial staff – moving working hours of 3:00-11:00 PM to 1:00-9:00 PM, for safety reason and energy savings. *Referred from September County Board.*

Public Works

14. Budget Adjustment Request (19-073): Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.
15. Budget Adjustment Request (19-074): Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.
16. Energy Update.
17. Summary of Operations Report.
18. Director's Report.

Airport

19. Open Position Report.
20. Director's Report.
 - a. Construction Projects:
 - i. East Ramp Expansion to the West.
 - ii. Runway 6/24 Safety Area.
 - b. Frontier service to Orlando, Florida (MCO).
 - c. Stars & Stripes "Flight of Champions" Honor Flight October 19, 2019.

Planning & Land Services; Planning Commission; Port & Resource Recovery; Zoning; Extension – No agenda items.

Other

21. Acknowledging the bills.
22. Such other matters as authorized by law.
23. Adjourn.

Bernie Erickson, Chair

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Interim Chief Tom Rolling – Ashwaubenon PS Sheriff Todd Delain – BC Sheriff
Interim Chief Randy Tews – Ashwaubenon PS Chief Derek Beiderwieden – DePere PD
Chief Alan Matzke – DePere Fire/Rescue Chief Randy Bani – Hobart/Lawrence PD
Chief David Litton – Green Bay Metro FD Chief Mark Hendzel – Pulaski PD
Chief Eric Boulanger – Oneida PD Chief Greg Deike – Wrightstown PD

Director Chris Gabryszek – County Rescue
Chief Andrew Smith – Green Bay PD
Chief Kurt Minten – Lawrence FD
Chief Tom Kujawa – UW-Green Bay PD

MEETING NOTICE AND AGENDA

A meeting of the Brown County Public Safety Communications Advisory Board has been set for
Tuesday, September 24, 2019 at 10:00 a.m.
Brown County Public Safety – 3028 Curry Lane, 2nd Floor

- I. Call to Order
- II. Roll Call
- III. Approval of the Agenda
- IV. Communications Center Update
- V. CAD Update
- VI. Standardized Operating Procedures
- VII. Dispatch Users Group (DUG) Update
- VIII. Roundtable
- IX. Other Matters
- X. Next Meeting: Tuesday, December 17, 2019 at 10:00 a.m.
- XI. Adjourn

Cullen Peltier - Director
Public Safety Communications

Any person wishing to attend whom, because of disability requires special accommodations should contact Brown County Public Safety Communications Department at (920) 391-7400, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Public Safety Advisory Board may be taken on any of the items, which are described or listed on the agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Patrick Evans, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE
Wednesday, September 25, 2019
6:00 pm
Room 200, Northern Building
305 E. Walnut Street, Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 28, 2019.

Comments from the Public

1. **Review Minutes of:**
 - a. Children with Disabilities Education Board (December 18, 2018; February 19 & 28; June 18; and July 16 2019).
 - b. Criminal Justice Coordinating Board (July 9, 2019).
 - c. Human Services Board (August 8, 2019).
 - d. Veterans' Recognition Subcommittee (August 20, 2019).

Communications – None.

Wind Turbine Update

2. Receive new information – Standing Item.

Health & Human Services Department

3. Budget Adjustment Request (19-078): Any increase in expenses with an offsetting increase in revenue.
4. Budget Adjustment Request (19-079): Any allocation from a department's fund balance.
5. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division – Youth Support Specialist.
6. Resolution In Support of Establishing a Brown County Secure Residential Care Center for Children and Youth (24 Secure Residential Beds and 32 Secure Detention Beds).
7. Financial Report for Community Treatment Center and Community Services.
8. Shelter Care Remodeling Project Update and Bid Approval.
Statistical Reports.
 - a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.

- iii. Bayshore Village (Nursing Home).
 - iv. CTC Double Shifts.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
9. Request for New Non-Contracted and Contracted Providers.

Aging & Disability Resource Center – No items.

Veterans Services – No items.

Other

- 10. Audit of bills.
- 11. Such other Matters as Authorized by Law.
- 12. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING
300 S. Adams St.
Green Bay, WI 54301**

Thursday, September 26, 2019 8:30 a.m.

AGENDA

Time	Agenda Item	Handout	Action Required
8:30	1. Pledge of Allegiance		
8:32	2. Introductions		
8:35	3. Adoption of Agenda	Yes	Yes
8:37	4. Approval of the minutes of regular meeting of August 22, 2019	Yes	Yes
8:40	5. Comments from the public <ul style="list-style-type: none"> • Must be limited to items not on the agenda • State name and address for the record • Comments will be limited to five minutes • The Board's role is to listen and not discuss comments or take action on those comments at this meeting 		
8:42	6. Finance Report <ul style="list-style-type: none"> a. Review and approval of August 2019 Finance Report b. Review of Donor Directed Donations 	Yes Yes	Yes
8:50	7. Ryan Gracyalny-Update on Vision, Mission, Values Work	Yes	Yes
9:30	8. Directors Report <ul style="list-style-type: none"> a. Family Care Transition-Update b. Forget Me Not Fund c. Loan Closet Grant Update d. County Executive Budget Meeting 		
9:45	9. Staff Report: ADRC Programing Jeremy Slusarek and team	Yes	
10:15	10. Legislative Updates		
10:22	11. Announcements		
10:25	12. Next Meeting – October 24th		
10:30	13. Adjourn		Yes

Randy Johnson, Chairperson
Aging & Disability Resource Center of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: *"Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"*

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Paul Ballard, Vice Chair
David Landwehr, Kathy Lefebvre, Ray Suennen

EDUCATION & RECREATION COMMITTEE

THURSDAY, SEPTEMBER 26, 2019

5:30 PM

**Room 200, Northern Building
305 E. Walnut Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 29, 2019.

Comments from the Public

Consent Agenda

1. Neville Public Museum Governing Board (September 9, 2019).
2. Golf Course – Budget Status Financial Report for July 2019 – Unaudited.
3. Museum - Budget Status Financial Report for July 2019 – Unaudited.
4. NEW Zoo – Budget Status Financial Report for July 2019 – Unaudited.
5. Parks – Budget Status Financial Report for July 2019 – Unaudited.
6. Audit of Bills.

Discussion / Presentation Items / Superintendent's Report / Director's Report

Museum

7. Director's Report.

Golf Course

8. Superintendent's Report.

Library

9. Director's Report.

NEW Zoo

10. Director's Report.

Park Management

11. Update re: Potential Boat Landing at Eagles Nest – *standing item*.
12. Director's Report.

Action Items

13. Park Mgmt. - Request from Ashwaubenon Nordic Ski Team for Fee Waiver of the October 27, 2019 Stump Farm Trail Race at the Reforestation Camp.
14. Park Mgmt. - Discussion and Action on Bids Received for Project #2346 – Storm Sewer and Catch Basins at the Fairgrounds (bid handout will be provided).
15. Park Mgmt. - Budget Adjustment Request (19-076) - (related to Supplemental Snowmobile Funding for 2018-2019 Season)
16. Communication from Supervisor Buckley re: Get a copy of the Prospectus used to sell the naming rights to the new expo. Also an updated list of who has been given the presentation and the results.
***Although presented on this agenda, the intention of the committee will be to hold this item until the October meeting to invite PMI to give a presentation.*

Other

17. Such other matters as authorized by law.
18. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

September, 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	 WE WILL BE CLOSED LABOR DAY	3	4	5 Admin 5:30pm	6	7
8	9 Exec Committee 5:30 pm	10 Public Safety 5pm Sheriff's Dept CICB 8am	11	12	13	14
15	16	17 Vets 4:30 pm	18 SPC EXEC 6:45pm PDT PRESENTATION 5:40-6:40pm County Board 7 pm	19	20	21
22	23 Land Con 6:00 pm PD&T 6:15 pm @ Pittsfield Town Hall	24	25 Human Services 6:00 pm	26 Ed & Rec 5:30 pm	27	28
29	30					

Tentative - October, 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Public Safety 5pm Tentative	3	4	5
6	7 Exec Committee 5:30 pm	8	9	10 Admin Budget 5:30pm	11	12
13	14	15 Ed& Rec Budget Vets 4:30pm	16 Mental Health Ad Hoc 12pm County Board 7pm	17	18	19
20	21 Land Con ? pm PD&T ? pm @ STEM CENTER	22	23 Human Services Budget ? pm	24	25	26
27	28 Exec Cmte 5:30pm	29	30	31 		

Tentative - November, 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Budget Meeting 9am	7 Cont. Budget if Necessary	8	9
10	11	12	13	14 Budget Veto if Needed	15	16
17	18	19	20	21	22	23
24	25 *Tentative* Land Con 6 pm PD&T 6:15 pm @ Northern Bldg	26	27 *Tentative* Human Services 6:00 pm	28 	29 	30

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center Board of Directors (July 11, 2019)
- Land Information Council (January 16, 2019 – Draft)
- Public Safety Communications Advisory Board (June 25, 2019)
- Solid Waste Board (July 29, 2019)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER BOARD OF
DIRECTOR'S MEETING**

JULY 11, 2019

PRESENT: Randy Johnson, Bev Bartlett, Mary Johnson, Linda Mamrosh, Debi Lundberg, Megan Borchardt, Mary Derginer, Eileen Littig

ABSENT: Arlie Doxtater, Amy Payne

EXCUSED: Tom Smith, Dennis Rader, Sam Warpinski

ALSO PRESENT: Debra Bowers, Kristin Willems, Devon Christianson, Christel Giesen

Chairperson Johnson called the meeting to order at 9:31 a.m.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS:

ADOPTION OF THE AGENDA:

Ms. Littig/Ms. Lundberg moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF MEETING OF May 23, 2019:

Supervisor Borchardt/Ms. Lundberg moved to approve the amended minutes of the regular meeting of May 23, 2019. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None

FINANCE REPORT:

A. REVIEW AND APPROVAL OF PRELIMINARY JUNE, 2019 FINANCE REPORT:

Ms. Bowers reviewed the June 2019 Finance Summary.

Ms. Derginer/Ms. Bartlett moved to approve the June 2019 finance report. **MOTION CARRIED.**

REPORT OF THE EXECUTIVE & FINANCE COMMITTEE & NOMINATIONS & HR COMMITTEE:

A. ADRC 2020 BUDGET REVIEW & APPROVAL:

Mr. Johnson explained that the Executive & Finance Committee reviewed and approved the 2020 preliminary budget. He noted, however, many line items are estimates as revenues from other sources are still outstanding.

Ms. Christianson referred to the ADRC Budget 2020 PowerPoint to demonstrate initiatives and direction for 2020 and beyond. Ms. Christianson shared the most current information known regarding funding and shared that she is presenting the budget as approved by the Executive Committee for 2020 to the Board of Directors for approval.

Ms. Johnson/Ms. Lundberg moved to approve the preliminary 2020 budget. **MOTION CARRIED.**

Chairperson Johnson suggested that at the August Board meeting an agenda item be added to gather interested board members to volunteer to be the "ear" in the community on various topics where they may have a particular passion, then report their findings to the board. This would

assist the ADRC by providing possible signals that would be helpful in the coming futuring initiatives.

B. ADRC SLATE OF OFFICERS & COMMITTEE APPOINTMENT APPROVAL 2019-2020:

Chairperson Johnson shared the proposed slate of officers for the 2019/2020 calendar year that was approved at the combined Executive & Finance and HR & Nominations Committee meeting:

SLATE OF OFFICERS:

Mr. Johnson ADRC Board Chairperson
Ms. Bartlett ADRC Vice Chairperson
Ms. Johnson ADRC Secretary

HR & NOMINATIONS COMMITTEE:

Dennis Rader

HR & Nominations Committee/Supervisor Borchardt moved to approve the ADRC Board Slate of Officers & Committee Appointments as presented for 2019-2020.

C. ADRC NEW BOARD MEMBER APPROVAL:

Ms. Christianson explained that Bob Johnson is interested in the open ADRC Board of Directors position. Ms. Christianson is anticipating his application submission soon, but has not received it yet.

HR & Nominations Committee/Ms. Littig moved to approve Mr. Johnson to the ADRC Board of Directors. **MOTION CARRIED.**

DIRECTOR'S REPORT:

A. PROGRAM INCOME DISCUSSION:

Ms. Christianson shared that in 2019 the ADRC was named a beneficiary for a legacy-giving donation. Ms. Christianson explained that the ADRC of Brown County is the only non-profit ADRC in the state. In addition, the ADRC is one of only six aging units in the state that are non-profit. This provides some challenge to GWAAR when providing information/guidance around legacy giving donations. As a result, the ADRC engaged GWAAR, the ADRC auditor, and the State Department of Health Services (DHS) to get clarification regarding whether legacy giving donations would be considered to be program income. If legacy donations were deemed program income, then the ADRC would need to use these dollars before any government grants or funding would be used. The ADRC auditor responded that, in their opinion, a legacy donation would not be considered program income. Ms. Christianson also engaged GWAAR and the ADRC auditor for consensus. Ms. Christianson is able to report that she has been informed by the state that unrestricted donations that are not received directly in exchange for programs or services would not be considered as Program Income.

B. NFCSP/AFCSP WAIT LIST POLICY:

Ms. Giesen referred to the AFCSP/NFCSP Wait List Policy handout. Ms. Giesen explained the need for this policy as it outlines the procedure of the ADRC related to the management of a waiting list of qualified applicants for AFCSP/NFCSP funding. The establishment of guidelines to manage the wait list policy will assure consistency and fairness for customers.

Ms. Bartlett/Ms. Johnson moved to approve the NFCSP/AFCSP Wait List Policy as presented. **MOTION CARRIED.**

LEGISLATIVE UPDATES:

Ms. Giesen shared an Advocacy Brief handout from GWAAR and went over highlights.

ANNOUNCEMENTS:

Supervisor Borchardt shared the Wildlife Sanctuary will be honoring Pat Finder-Stone sometime in mid-August. There will be a memorial located in the front entryway of their new building. The ADRC Board of Directors is invited to attend the event.

Ms. Christianson shared that the ADRC 200th Anniversary display that was located at the Neville Museum will be on display at Austin Straubel Airport.

NEXT MEETING – The next meeting will be August 22th, 2019 at 8:30 a.m. at the ADRC.

ADJOURN:

Ms. Johnson/Ms. Littig moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Kristin Willems,
Administrative Services Coordinator

DRAFT
MINUTES

Brown County
Land Information Council
Wednesday, January 16, 2019
1:30 PM
Northern Building, Room 200
305 East Walnut Street, Green Bay WI

ROLL CALL:

Paul Zeller <i>County Treasurer</i>	Exc	John Rousseau <i>Sheriffs Office Captain</i>	X
Bill Bosiacki <i>Zoning Administrator</i>	Exc	Chuck Lamine <i>Planning Director</i>	X
Francine Roberg <i>Village of Ashwaubenon</i>	Exc	Cullen Peltier <i>Public Safety & Communications</i>	Exc
Norb Dantine <i>County Supervisor</i>	X	Dale Raisleger <i>Public Works/Highway</i>	X
Patrick Austin <i>Mark D. Olejniczak Realty</i>	Exc	Chad Weininger <i>Administration Director</i>	Exc
Ryan Duckart <i>County Surveyor</i>	X	Terry VanHout <i>Real Property Lister</i>	X
Jon Bechle <i>Land & Water Conservation</i>	X	Cheryl Berken <i>Register of Deeds</i>	X
August Neverman <i>Tech Services Director</i>	X	Jeff DuMez <i>GIS/LIO Coordinator</i>	X

Also present: Laura Workman (Technology Services-attending for August Neverman), Kathy Meyer (Planning & Land Services), Sara Frisque (Register of Deeds-attending for Cheryl Berken).

APPROVAL OF MINUTES

1. **Approval of the minutes from the August 9, 2018 Land Information Council meeting**

A motion was made by J. DuMez to approve the minutes of the August 9, 2018 Land Information Council meeting. The motion was seconded by J. Bechle. Vote taken. The minutes were approved unanimously.

REPORTS

2. **Summary of projects**

J. DuMez provided a brief update on the projects.

Land Information

New 911 Dispatch System: J. DuMez stated this went live a couple of months ago. The GIS information needs to feed into this system, which resulted in some reformatting to our existing GIS database.

Land Records System (GCS): J. DuMez indicated we are looking at around a May 1st go live date for the land records and tax assessment system.

Planning

County Comprehensive Plan: C. Lamine stated that the Planning Division is working on updating the County Comprehensive Plan, and we're dependent upon everything the LIO

is producing in terms of the mapping, zoning information and graphic data.

3. Update on the Land Information Strategic Initiative Grant

J. DuMez indicated that at the time we were doing our budget in July, we received an email from the state that the state grant, which in recent years has been \$50,000, had not completed their analysis and wouldn't be completed until October, suggested that we should budget for \$25,000. We budgeted for and the budget was approved for the \$25,000 grant. We found out in the fall/winter that we would be receiving the \$50,000 grant. J. DuMez stated that a budget adjustment will need to be completed.

J. DuMez indicated that what we currently have allocated for the grant is what the state requests, is to focus on the survey data ensuring that are survey system is sound and in place and up-to-date. J. DuMez indicated that this is what we have been spending the dollars on for the last few years. The survey crew is now partially grant funded. J. DuMez stated that there still needs to be some discussion on what to do with the other \$25,000 in grant money. C. Lamine stated that we would like to try to build the LIO account back up to fill the GIS Specialist position that has been vacant for a number of years. C. Lamine stated if we use the Grant funds to transfer toward the LIO draw to Property Listing that would be grant eligible; then we can reduce the LIO draw. C. Lamine suggested staff should come back with a strategy for use of the \$25,000 grant money at our next meeting.

4. Any other reports

None.

NEW BUSINESS

5. Review of changes and approval of the Brown County Land Information Council Policies and Procedures document.

J. DuMez indicated that it has been awhile since the Council last looked at this document. J. DuMez stated that he highlighted the items he is proposing that the Council change in the document.

Discussion occurred on the quorum language. C. Lamine suggested changing the quorum language to one over half to keep consistent with other committees.

Motion made by T. VanHout to accept changes identified & discussed, and change the quorum language to one over half. The motion was seconded by N. Dantine. Vote taken to accept changes identified and change the quorum language to represent one over half committee members. Motion approved unanimously.

6. Review and approval of the Brown County Land Information Plan 2019-2021.

J. DuMez explained that the plan is written using a template that the state provides. It is more of a report and the state requires that we fill in a lot of the information that has to do with the status of our existing foundational elements. J. DuMez stated that he has summarized the key projects planned going forward over the next few years at the beginning of the document, starting on page 4.

J. DuMez stated that the approval of this plan by this Council is a requirement by the State. J. DuMez stated that the State could withhold grant money if we don't have a current, adopted plan. J. DuMez indicated that the plan needs to be updated every three years.

J. DuMez provided a brief update on the projects in the 2019-2021 Land Information Plan.

Project #1 – Continue remonumenting Public Land Survey System (PLSS) corners.

J. DuMez stated that county surveyors in our office have been working hard on this project. This is the basis for all of our mapping. This project is partially funded by the Wisconsin Land Information grant program.

Project #2 – Scan more documents and index using GIS. Ongoing project. J. DuMez stated we are specifically spending more LIO time scanning zoning POWTS records. This is also part of the land records update, making sure records are more accessible to the public.

Project #3 – Produce aerial orthophotography in 2020. J. DuMez stated we would like to see a new aerial orthophotography project in 2020. Would like to keep this current; at least every three years. J. DuMez stated that 2020 is a big year because it is also a census year. In 2017, our last flight, there were no LIO dollars expended on the project. Project funds came from local municipalities, other departments and utilities; J. DuMez stated we will likely do the same for the 2020 project.

Project #4 – Produce LiDAR topographic mapping in 2020. J. DuMez stated the last flight was done in 2010. A 2020 flight would coincide with aerial photos. J. DuMez indicated that the 2010 project was entirely grant funded; and that is what he would be proposing with the 2020 project. This is a more expensive project than the aerial orthophotography project.

Project #5 – Refill the vacant GIS Specialist position. The position has been vacant since 2014. Funding is not available yet, but hopeful this position can be refilled again.

Project #6 – Maintain and enhance all Foundational Element GIS layers. J. DuMez stated this project is maintaining other GIS layers and data sets and are paid using LIO funds.

Project #7 – Evaluate new software tools such as Pintergrity and the Parcel Fabric. J. DuMez indicated he wants to make sure we are staying current with the latest technology so evaluating the new tools that are out there.

Project #8 – Rebuild the Land Information Office website. The County will be changing its overall website, and the LIO pages will also need to be redesigned.

Project #9 – Continuously improve the "BrownDog" and other GIS applications. J. DuMez indicated that more improvements need to be done.

Project #10 – Educate and train staff. Grant dollars are available for education and training.

Project #11 – Enhance GIS data to support surface water drainage & hydrologic

modeling. The goal is to enhance GIS data layers that are used to support hydrologic modeling and storm water management.

A motion was made by N. Dantine to accept the Brown County Land Information Plan 2019-2021. The motion was seconded by T. VanHout. Vote taken. Motion approved unanimously.

7. Any other matters.

J. DuMez stated that Patrick Austin, Relator Representative on the Council for a number of years, emailed J. DuMez to relinquish his spot on the council. J. DuMez indicated that we will need to recruit for this position and by state statutes, this position is a county executive appointee and needs to be a relator or someone involved in real estate industry. If board members know of anyone with interest on the council, please reach out to them.

T. VanHout briefly updated the members on the datum changes that are coming in 2022. This will change the underlying reference coordinates for all of our survey / mapping / GIS systems.

Motion by J. DuMez to adjourn. The motion was seconded by R. Duckart. Vote taken and carried unanimously. Meeting adjourned.

Meeting adjourned at 2:30 p.m.

PROCEEDINGS OF THE BROWN COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Interim Chief Tom Rolling – Ashwaubenon PS Interim Chief Randy Tews – Ashwaubenon PS
Director Chris Gabryszek – County Rescue Chief Alan Matzke – DePere Fire/Rescue
Chief Andrew Smith – Green Bay PD Chief David Litton – Green Bay Metro PD
Chief Kurt Minten – Lawrence PD Chief Eric Boulanger – Oneida PD
Chief Greg Deike – Wrightstown PD

Sheriff Todd Delain – BC Sheriff
Chief Derek Beiderwieden – DePere PD
Chief Randy Bani – Hobart/Lawrence PD
Chief Mark Hendzel – Pulaski PD
Chief Tom Kujawa – UW Green Bay PD

A regular meeting was held on **June 25, 2019** at Brown County Public Safety Communications Building, located at 3028 Curry Lane, Green Bay, WI.

I. Call to Order

The meeting was called to order by Sheriff Delain at 10:03 a.m.

II. Roll Call

Present:

- Chief Alan Matzke
- Chief David Litton
- Chief Eric Boulanger
- Chief Mark Hendzel
- Chief Kurt Minten
- Interim Chief Tom Rolling
- Interim Chief Randy Tews
- Director Chris Gabryszek
- Sheriff Todd Delain

Also Present:

- Cullen Peltier, Brown County Public Safety Director
- Mandy Leonard, Brown County Public Safety

III. Approval/Modification of the Meeting Agenda

Motion made by Chief Minten, seconded by Chief Matzke to approve the June 25, 2019 agenda. Vote taken. MOTION CARRIED UNANIMOUSLY.

IV. Communications Center Update

Director Peltier provided an update on the staffing of the communications center. Currently down three full time telecommunicator positions. Recruitment is ongoing. **Motion made by Chief Matzke, seconded by Chief Litton to approve the communications center update. Vote taken. MOTION CARRIED UNANIMOUSLY.**

V. CAD Update

The County Board unanimously approved the resolution to cancel the contract with Securus and to enter in to an agreement with Motorola Flex. The agreement with Motorola Flex was signed June 24, 2019. The cost of CAD maintenance will create an over-budget amount in 2019, with the need to budget additional monies in 2020. Goal is to go live with the Motorola Flex product in November of 2020. A kickoff meeting with Motorola Flex will be scheduled in July. Director Peltier also plans to hold an internal kickoff meeting for Public Safety staff members. **Motion**

made by Chief Litton, seconded by Chief Boulanger to approve the CAD update. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

- VI. Standardization Operating Procedures Update
No updates

- VII. Dispatch Users Group (DUG) Update
Recent topics discussed at DUG meetings include:
1. Auto theft complaints – categorizing Civil vs. Criminal
 2. Active Shooter protocols – A.L.E.R.T. procedure. Currently being reviewed by the agencies.

Motion made by Chief Minten, seconded by Chief Matzke to approve the DUG update. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

- VIII. Roundtable
Tom Rolling and Randy Tews are acting as Interim Chiefs for Ashwaubenon Public Safety, hopeful to hire new chief by April, 2020. Interim Chief Rolling will work with law enforcement and Interim Chief Tews will work with Fire/EMS.

Director Peltier discussed the decision to move forward with Telestaff for scheduling in 2020.

Public Safety is working with Baycom and Oneida to test Oneida's possible utilization of Brown County Public Safety's radio system.

- IX. Other Matters
No other matters

- X. Next Meeting
Tuesday, September 24, 2019 at 10:00 a.m.

- XI. Adjourn
Motion made by Chief Matzke, seconded by Interim Chief Randy Tews to adjourn at 10:30 a.m. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Chief Derek Biederwieden, Chair
Public Safety Advisory Board

Cullen Peltier, Director
Public Safety Communications

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday, July 29th, 2019**
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
 Mark VandenBusch, Vice-Chair
 Michael Lefebvre
 Mike VanLanen
 Norb Dantine
 Bill Seleen
 Doug Martin
 Dave Landwehr
 Bud Harris

Un-Excused:

Also Present: Dean Haen, Brown County P&RR
 Mark Walter, Brown County P&RR
 Samantha Jerome, Brown County P&RR
 Sara Beine, Foth
 Brian Roebke, Wrightstown Spirit
 Michael Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved.

4) Approval/Modification – Meeting Minutes of May 20, 2019

A motion to approve the May 20, 2019 meeting minutes was made by Bud Harris and seconded by Mike Lefebvre. Unanimously approved.

5) Announcements/Communications

No items to discuss.

6) 2020 Budget

Dean Haen presented the 2020 proposed Port & Resource Recovery Department budget. Mr. Haen also noted the Statement of Funds was not included as the Finance Department

had not completed it in time. In the past, Mr. Haen had prepared a draft of the Statement of Funds, but decided to not include it since the numbers would change. The Statement of Funds will be presented at the September Solid Waste Board Meeting.

New 2020 initiatives:

SOLID WASTE

- The Solid Waste area utilizes a tiered tipping fee system. The Preferred Contract rate and Contract rate are contractually bound to no more than the increase based on the change in the Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers from June 2018 to June 2019 which was a 1.44% increase. Because the June 2017 to June 2018 CPI was 3.09% and Brown County used 2.51% as the increase for the 2019 budget, the composite change for 2020 would be 2.02%. Brown County is budgeting for 2.0% increase. Prior to this year, for the past 7 years, Brown County has not raised the Preferred Contract and Contract rate customers the actual full CPI increase.

The tiered tipping fee system provides long-term and high tonnage customers with the best available tipping fees. All municipal customers of Brown County are eligible for the Preferred Contract rate no matter their tonnage level. Customers with short-term contracts and/or low tonnage are eligible for the Contract rate. Customers with no commitment to Brown County are offered the Gate rate.

Brown County continues to experience an increasing number of small users of the Solid Waste Transfer Station. This is likely the result of municipalities charging for bulk pick-up. The congestion continues to increase at the scale house and within the transfer station from residential customers. Additional staffing on Saturdays is scheduled to help traffic and process customers. Minimum delivery charge will increase from \$21.00 to \$22.00 for up to 800 lbs.

- The BOW landfill at Outagamie County will not see an increase in landfill tipping fees.
- South Landfill excavation will begin estimated at \$6M. Initial staff needs will include a Resource Recovery Technician for construction supervision and a Landfill Manager in late 2020 for overseeing 2021 landfill and ancillary facilities construction. The lower level of the Recycling Transfer Station will be remodeled with cubicles and computer equipment estimated at \$25,000.
- After DNR review and comments on the South Landfill Plan of Operation submittal, additional engineering work estimated at \$50,000 is being budgeted.
- Replace WLF leachate tank estimated at \$150,000
- Install new candlestick flares at the East and West landfill as a result of reducing gas flow estimated at \$235,000

- Replacement of West Landfill 4-wheeler with a UTV is budgeted at \$28,000.
- Evaluate and consider extending BOW Cooperative Landfill Plan beyond the South Landfill.

RECYCLING

- Recycling is state law, provides well-known environmental benefits and is better than landfilling the valuable resources. World markets for recycling commodities have significantly declined from averaging \$100/ton in previous years to \$36/ton in June 2019, requiring Brown County to charge for recyclables. Brown County is anticipating the markets to remain depressed and is budgeting a \$30/ton charge to cover the difference in processing costs/ton and commodity revenue/ton.
- Brown County has adjusted the Recycling TIP Fee Tiers to better align with the rates at the BOW Single Stream Recovery Facility. This allows for a better rate to municipal partners who bring in higher value residential material while ensuring that the cost of lower value commercial material is covered.
- The BOW Single Stream Recycling Facility will enter its 11th full year of operation in 2020. The facility processes more than 110,000 tons/yr. and is beginning to replace the original equipment. Capital investment will be paid by each county using proceeds from the sale of recyclables retained in a capital reserve fund.

HAZARDOUS MATERIAL RECOVERY (HMR)

- The HMR program will continue to work on growing VSQG business users and renegotiating contracts with partners to reduce program costs.
- Replacement of the HMR forklift is expected to cost \$35,000.
- The HMR program is budgeting \$18,630 in Clean Sweep, Ag Clean Sweep and Drug Grants from WI-DATCP. The total grant will be in the amount of \$52,310 with the difference being distributed directly to the partner counties.

A motion to approve the 2020 Budget was made by John Katers and seconded by Bill Seleen. Unanimously approved.

7) South Landfill

Mr. Haen explained that the department is putting out RFBs for construction of the South Landfill (SLF). The plan is to have the landfill operational by January 2022. Next year the excavation of clay will begin as well as putting out bids for purchasing equipment and construction. The liner of the landfill is planning to be put down in 2021.

Mr. Haen also discussed that the Plan of Operation for the SLF has been deemed incomplete by the state. Many of the items in discussion are minor details and are being addressed. Leachate treatment and discharge agreements are also being worked on.

8) Transfer Station Scale, Building and Software/Kiosk Project

Mark Walter updated the board on the construction at the Waste Transfer Station. Construction on the bypass lane and the scalehouse remodel has begun. It is estimated that the new scale will take 6 weeks to complete. An RFB will need to be put out in order to build new, electronic signage. The plan is to have four lanes with electronic signage to assist in directing traffic.

Dave Landwehr suggested that there should be a small shade on the sign as to avoid any glares from the sun that could make them difficult to read.

9) Director's Report

No items to discuss

10) Such other Matters as Authorized by Law

No other matters.

11) Adjourn

A motion to adjourn was made by Norb Dantinne and seconded by Mike VanLanen.
Unanimously approved. Meeting adjourned at 3:13 pm.

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department